

**Meeting of Board of Directors  
El Jardin Water Supply Corporation**



**Regular Meeting 5:30 pm, Wednesday, September 20, 2023  
El Jardin Water Supply Corporation  
1725 N Indiana Ave., Brownsville, Texas 78521  
(956) 831-9981**

**Agenda**

**Executive Session:**

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

**Welcome**

**Call the meeting to Order**

**Pledge of Allegiance**

**Moment of Reflection**

**\*\*All items under the CONSENT AGENDA are heard collectively unless opposition is presented, in which case the contested item will be considered, discussed, and appropriate action taken separately.**

**1. Old Business**

**Action item - Approval of Regular Minutes: Regular meeting  
July 19, 2023**

**2. Open Forum for Members; Limit of 3-5 minutes per person or group**

**3. Action item:**

**Consider approval of Financial Statement – July 2023 and August 2023**

**Raymond James Investment Accounts – July 2023 and August 2023**

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4. **Manager's Report; (consider and take possible action on the following)**
- a. **Report; On the preparation of preliminary engineer report and environmental report for USDA funded water improvement project - Mr. Orlando Cruz**
  - b. **Report; Update on Cameron County ARPA funds project N Vermillion, Milam, N. Illinois – Mr. Orlando Cruz**
  - c. **Report; Update on pump and chlorination station at water tower**
  - d. **\*\*Report; Credit Card Statement – July 2023 and August 2023**
  - e. **\*\*Report; Check Register – July 2023 and August 2023**
  - f. **Report; Texas Mutual Grant received for PPE**
  - g. **Report; Bond payment made to TBI on water tower loan**
  - h. **Report; ASL class completed by R Martinez and B Urvina**
  - i. **Report; Basic Waterworks Operations class completed**
  - j. **Report; 2023 TCEQ lead and copper compliance - completed**
  - k. **Report; Attendance to the Office Professional Conference in Frisco, TX Oct 4 – 6 Y Sanchez and B Urvina**
  - l. **Report; 2024 Calendars ordered**
  - m. **Report; On infrastructure upgrade on Central Ave**
  - n. **Report; Water leak and new meter connections**
  - o. **Report; Update on the purchasing of new trucks**
5. **New Business (Consider and take possible action on the following)**
- a. **Discussion and action on going out for bids on the health, dental, life insurance and short-term disability – Mr. Albert Perez – Brisky and Perez Insurance**
  - b. **Discussion and action to change Mario Flores Assistant General Manager title to Field Operations Manager/Co General Manager – Mario Flores**
  - c. **Discussion and action on maternity leave policy**
  - d. **Discussion and action to determine water plant feasibility**
  - e. **\*\*Discussion and action on approval of standard connections**
  - f. **Discussion and action to approve Magnolia Estates Subdivision -14 lots, Ranchito 3G's Phase 1 – 1 lot, Rene R Ramirez Gardens Subdivision – 1 lot**

Set next Meeting Date (Tentative Date) \_\_\_\_\_

Adjournment

Motion by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_

@ \_\_\_\_\_



Signed Eliceo Muñoz III  
President

**\*\*CONSENT AGENDA**