

**Meeting of Board of Directors
El Jardin Water Supply Corporation**



**Regular Meeting 5:30 pm, Wednesday, January 18, 2023
El Jardin Water Supply Corporation
1725 N Indiana Ave., Brownsville, Texas 78521
(956) 831-9981**

Agenda

Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

Welcome

Call the meeting to Order

Pledge of Allegiance

Moment of Reflection

- 1. All items under the consent agenda are heard collectively unless opposition is presented, in which case the contested item will be considered, discussed, and appropriate action taken separately.**
 - a. Report; Credit Card Statement –November 2022 and December 2022**
 - b. Report; Check Register – November 2022 and December 2022**
 - c. Approval of standard service connections**

2. Old Business

Action item - Approval of Regular Minutes: September 21, 2022 and November 10, 2022

3. Open Forum for Members; Limit of 3-5 minutes per person or group

4. Action item:

Consider approval of Financial Statement – October 2022, November 2022 and December 2022

Raymond James Investment Accounts – October 2022, November 2022 and December 2022

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5. Manager's Report; (consider and take possible action on the following)

- a. Report; On the preparation of preliminary engineer report and environmental report for USDA funded water improvement project – Mr. Orlando Cruz
- b. Report; Award from Cameron County grant ARPA funds
- c. Report; Possible Cameron County grant for Dockberry Cr. and Dockberry Ln.
- d. Report; Delivery and installation of generator
- e. Report; Organizational chart and job descriptions
- f. Report; Ana-lab lab reports on raw water sample for Horse Shoe Lake
- g. Report; Safety Meetings, future CPR class and proper use of fire extinguishers
- h. Report; Agricultural tax application for Oklahoma property

6. New Business (Consider and take possible action on the following)

- a. Discussion and action to approve Cameron County contract for the one million grant from ARPA funds
- b. Discussion and action to approve Cruz-Hogan engineer contract for the Cameron County grant ARPA funds
- c. Discussion and action to approve 2023 annual meeting credential committee and procedures
- d. Discussion and action to approve audit services for 2023 – Jessica
- e. Discussion and action to approve BID raw water contract for 2023
- f. Discussion and action to approve matching contributions for our 403b retirement plan
- g. Discussion and action to allow increase on TCEQ fees on multiple connection meters
- h. Discussion and action to hire an administrative assistant
- i. Discussion and action to approve Andrade Estates subdivision

Set next Meeting Date (Tentative Date) _____

Adjournment

Motion by _____ 2nd by _____

@ _____


Signed Felipe Cantu

Assistant to Secretary/Treasurer