

**Meeting of Board of Directors  
El Jardin Water Supply Corporation**



**Virtual Meeting 4:00 pm Tuesday January 19, 2021  
Link at [www.eljardinwsc.com](http://www.eljardinwsc.com)  
El Jardin Water Supply Corporation  
1725 N Indiana Ave., Brownsville, Texas 78521  
(956) 831-9981**

## Agenda

### Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

**Welcome  
Call the meeting to Order  
Pledge of Allegiance  
Moment of Reflection**

### **1. Old Business**

**Action item - Approval of Regular Minutes: November 11, 2020**

### **2. Open Forum for Members; Limit of 3-5 minutes per person or group.**

- a. If you wish to address the Board of EJWSC during the Public Comment portion of today's meeting about an item on this agenda or another issue, you must send an email to [jsanchez@eljardinwsc.com](mailto:jsanchez@eljardinwsc.com) no later than 12:30 p.m. on the day of the meeting.**
- b. In that email you must provide:**
  - i. your legal name,**
  - ii. telephone number**
  - iii. the account number you are speaking on behalf of, and**
  - iv. the agenda item or topic of discussion you wish to address. If an item is not on the agenda, it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042.**
  - v. You will be notified via email of your invitation to join the public meeting via Zoom and provided a link with which to log into the meeting.**

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- c. In accordance with EJWSC Policy, only those persons who have timely and properly submitted the email described above shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.
- d. A complaint against a specific employee or officer of EJWSC shall be heard in a Closed Meeting, as authorized by the Texas Government Code Title 5-Sections 551.074(1) and (2). If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.
- e. You must make your points on issues in a constructive and courteous fashion pursuant to Robert's Rules of Order.

**3. Action item:**

**Consider approval of Financial Statement and Raymond James Investment Accounts – October 2020, November 2020 and December 2020 - Robert Cackley**

**4. - New Business (*Consider and take possible action on the following*)**

- a. Discussion and action on approval on 2021 Liability Insurance & (D & O) – Linda Perez, Brisky Perez Insurance
- b. Discussion and action to approve Audit for 2019 – Silvia Castanon and Mr. Billy Bradford – Haynie & Company
- c. Approval of standard service connections – Bertha
- d. Discussion and action on leasing the Oklahoma property – Mr. Cantu/Mr. Leal/Mr. Muñoz
- e. Discussion and action on possible sale of 25 acres on Oklahoma Property – Mr. Leal/ Mr. Peña
- f. Discussion and action on possible water line extension towards Boca Chica Beach – Mr. Cantu
- g. Discussion and action to release funds from Raymond James Water Tower Maintenance Account to initiate water tower activation project – Mr. Cantu
- h. Discussion and action to approve paving for the rear parking area – Mr. Cantu
- i. Discussion and action to approve electrical contractor for running lights to back of the property – Mr. Cantu
- j. Discussion and action to release funds from Reserve Account Series 2003 Bonds for infrastructure upgrade – Mr. Cantu

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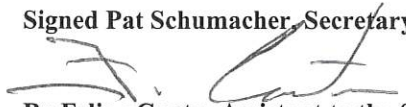
- k. Discussion and action to purchase a T900 boring machine – Mr. Cantu/Mr. Leal/Mr. Muñoz
  - l. Discussion and action to approve 2021 Board Meeting Schedule – Jessica
  - m. Discussion and action to approve 2021 Annual Meeting Timeline – Mr. Peña
  - n. Discussion on summary of employee benefits as of January 2020 – Mr. Leal
  - o. Discussion and action on projected cost of living adjustment 2021- Mr. Leal
  - p. Discussion and action to go out for bids for accounting services – Mr. Leal
  - q. Discussion and action to approve 2021 Budget – Mr. Cantu
5. **Manager's Report; (*consider and take possible action on the following*)**
- a. Report; Credit Card Statement – November 2020 and December 2020
  - b. Report; Check Register – November 2020 and December 2020
  - c. Report; Meter swap program update
  - d. Report; Computer Support report for 2020
  - e. Report; Hire of new field staff employee

Set next Meeting Date (Tentative Date) \_\_\_\_\_

**Adjournment**

Motion by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_  
@ \_\_\_\_\_

Signed Pat Schumacher, Secretary/Treasurer,

  
By Felipe Cantu, Assistant to the Secretary/Treasurer

