

# Meeting of Board of Directors El Jardin Water Supply Corporation



FILED FOR RECORD  
AT 2:47 PM

OCT 18 2019

SYLVIA GARZA-PEREZ  
CAMERON COUNTY CLERK  
By [Signature] Deputy

**Regular Meeting 5:30 PM Thursday October 24, 2019**  
**El Jardin Water Supply Corporation Office**  
**2200 North Minnesota Ste. A, Brownsville, Texas 78521**  
**(956) 831-9981**

## Agenda

### Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

### Welcome

**Call the meeting to Order**  
**Pledge of Allegiances**  
**Moments of Reflection**

### 1. Old Business

Action item - Approval of Regular Minutes: **September 18, 2019**

### 2. Open Forum for Members; Limit of 3-5 minutes per person or group.

### 3. Action item:

**Consider approval of Financial Statement and Raymond James Investment Accounts – August 2019 and September 2019**

### 4. Manager's Report; (*consider and take possible action on the following*)

- a. Report; Office building construction status – Mr. McNulty
- b. Report; Credit Card Statement – August & September
- c. Report; Check Register – August & September
- d. Report; Chlorination Status quarterly report to TCEQ
- e. Report; Water loss PowerPoint presentation
- f. Report; Update on meter swap program
- g. Report; Update on cross connection control program
- h. Report; Discussion on GM working for the Port of Brownsville checking on their wastewater plants.

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**5. - New Business (Consider and take possible action on the following)**

- a. Discussion and action to join TRWA – Mr. Cantu
- b. Discussion and action on renewal of health, dental and life insurance – Albert Perez from Brisky Perez Insurance Agency
- c. Approval of Standard Service connections – Bertha
- d. Approval of new subdivisions
  - \* J & M Arellano Subdivision (Amended)
  - \*JONO Subdivision
  - \*3 Siblings Subdivision
- e. Discussion and action to consider budget amendment – Jessica
- f. Discussion and action on approval of purchasing a generator – Mr. Cantu
- g. Discussion and action to reevaluate Tariff – Mr. Leal
- h. Discussion and action to approve LNV Task #2 – Mr. Cantu
- i. Discussion and action on Grand Opening Ceremony for new office – Mr. Leal
- j. Discussion and action on “Size-it” program – Mr. Cantu
- k. Discussion and action on approval of items to remove and items to stay at the existing office – Mr. Leal
- l. Discussion and action on extension of lease agreement with Sais Inc. – Mr. Peña
- m. Discussion and action on protocol for emergency/afterhours phone calls – Mr. Leal
- n. Discussion and action on future needs and wants for El Jardin’s new office – Mr. Muñoz
- o. Discussion and action on halting the 5 year increment of \$1.00 per (MEU) – Mr. Leal
- p. Discussion and action to purchase Kupferle automatic flusher – Mr. Cantu
- q. Discussion and action on personnel job descriptions – Mr. Muñoz

Set next Meeting Date (Tentative Date) \_\_\_\_\_

Adjournment

Motion by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_

@\_\_\_\_\_

Signed Pat Schumacher, Secretary/Treasurer

